

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 25, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 25, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Absent
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 11, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Mayor Schmitt to approve the minutes as published. Motion carried 2-0.

AED DONATION

Personnel/Safety Director Charles Schneider introduced Jasper Moose Lodge #1175 Governor Brian Ramsperger and Administrator Donald Steinhart. Schneider said Jasper Moose Lodge #1175 is donating four Zoll AED Plus defibrillator units to the City of Jasper to be used in City-owned public facilities.

For the record, Schneider read the serial number for each unit; X09L433256, X09H417732, X09L432999, and X09L432920.

Schneider then asked the Board to accept the donation.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to accept the AED units from the Jasper Moose and place them in appropriate places. Motion carried 2-0.

Under discussion Mayor Schmitt thanked the Moose organization for the generous and thoughtful contribution. They are not just presenting the units to this Board but are presenting them to the community. Schmitt said AED units have saved two lives in the City. He also said four sites the City will consider placing the units at are the Mill, the swimming pool, Ruxer Golf Course, and in one of the train cars.

DUBOIS COUNTY HUMANE SOCIETY 5K RUN

Betty Fendel and Kim Shapiro, representing the Dubois County Humane Society, asked permission to hold a 5K run on September 11, 2010. Registration is set for 8:00 a.m. with the race starting at 9:00 a.m. and completed by 10:00 a.m. The route is the same as last year and participants will park in the Youth Complex lot. The route begins at County Road 100S, then Old Huntingburg Road, thence to St. Charles Street, and Kimball Blvd. City Attorney Sandra Hemmerlein informed them of the guidelines for such events and what language the waiver needs. Mayor Schmitt informed them that part of the route is on a county road.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the Dubois County Humane Society to use certain city streets in the City of Jasper for a 5K run on September 11, 2010 from 8:00 a.m. to 10:00 a.m. on condition they meet the requirements set forth in the guidelines and waiver, notify the police department Thursday or Friday before the event to remind them of the event and on condition it is okay with the Jasper Park and Recreation Board. Motion carried 2-0.

DONATE CELL PHONES

Street Commissioner Raymond Eckerle asked permission to donate four old cell phones to Crisis Connection.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow four cell phones no longer of service to the City be donated to Crisis Connection. Motion carried 2-0.

GOOD TREE WORKS WORKSHOP

Street Commissioner Raymond Eckerle reported he had been notified by Dr. Alan Johnson from Vincennes University Jasper Center that they will sponsor A Good Tree Works workshop for arborist training on June 16, 2010 from 8:30 a.m. to 4:00 p.m. He said two employees from the street department will attend. Eckerle also said he will forward the information to other departments that might be interested in attending.

HEAVY RAINFALL

Street Commissioner Raymond Eckerle reported that the heavy rains last Friday caused storm sewer problems. They found sink holes in three locations.

FEDERAL SURPLUS TRUCKS

Street Commissioner Raymond Eckerle said Federal Surplus has a 1967 and 1968 model dump trucks at Pendleton. He said he needs to call and see if they are available and then lock them in. He explained the possible uses for these trucks. He said they are approximately \$1,500.00 each. He asked permission to proceed.

Mayor Schmitt said to pursue if it fits the needs of the street department.

EASEMENTS IN BOHN-VILLA SUBDIVISION

On September 17, 2008, Sylvia Bullock and Tony Haas, representing the Estate of Mary Ann Haas, asked to vacate the easement in the middle of Lots 12 and 13 in the Bohn-Villa subdivision to make it easier to sell the lots. The vacation was granted and a new 20 ft ingress and egress easement located at the edge of Lot 13 was obtained.

City Engineer Chad Hurm said about two years ago William Pfister purchased these two lots in the Bohnert Court and Highway 56 area and Pfister now requests the easement be changed backed to how it originally was.

City Attorney Sandra Hemmerlein said this Board would need to release the 20 ft. easement on the south side of Lot 13 to Pfister and Pfister would need to grant the City a permanent utility and drainage easement for part of Lot 12 and part of Lot 13.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to release the existing easement on the Pfister property and accept a new 20 ft. easement, 10 feet on each lot as described here this morning. Motion carried 2-0.

For the record

Release of Permanent Ingress and Egress Easement
to William J. Pfister – Part of Lot Number 13 in Bohn-Villa Subdivision

Grant of Permanent Utility and Drainage Easement
from William J. Pfister – Part of Lot Number 12 and 13 in Bohn-Villa Subdivision

CITY ENGINEER REPORTS

Projects. City Engineer Chad Hurm gave a report on the 4th Street project and on the St. Charles Street Walking Path project.

MS4 Audit. Learned that an MS4 audit is scheduled for June 15, 2010. A presentation will be held in the Council Chambers. He asked the department heads and team members to attend.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the names of property owners and the location that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owners	Location
Herbert and Mary Ann Schwenk	Lot at the "Y"
Herbert and Mary Ann Schwenk	Next to B and B Fitness
Diana M. Birkle	1310 Leopold Street

DECLARATION OF EMERGENCY

Fire Chief Kenneth Hochgesang said there was an accident at the Brames Road fire station that damaged the building and truck #2. He showed photos of the damaged building and explained what happened. When truck #2 was backing out of the station, the driver forgot the left door that swings up was open and the door hit the column between the truck bays. Hochgesang said there is extensive building damage that needs to be repaired right away.

Mayor Schmitt said this is an emergency because the building is not secure and if it is not repaired as soon as possible more damage could occur.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to declare the repair to fire station #2 located on Brames Road an emergency and move forward as soon as possible. Motion carried 2-0.

Hochgesang said he contacted the following five contractors for estimates to repair the building, Jasper Lumber Company, Seufert Construction, Krempp Lumber, Streicher Construction, and Craftsmen Construction.

Hochgesang said one fire truck was moved to the north side fire station and one truck was moved to the other bay.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow the Mayor to act as agent through this emergency in case the regular meetings do not fall into place for reviewing the quotes that come in to keep the repairs moving forward. Motion carried 2-0.

MONTHLY ACTIVITY REPORT

Police Chief Douglas Tarvin presented the April 2010 Jasper Police Department Monthly Activity Report for the Board to review.

ADMINISTRATIVE ASSISTANT

Police Chief Douglas Tarvin reported that he has started the hiring process for a part-time administrative assistant for the police department.

COMPUTER MAINTENANCE

Police Chief Douglas Tarvin said Eck-Mundy does the department's computer maintenance work. Three computers need more memory and one hard drive needs to be replaced on one computer. Tarvin asked permission to seek estimates to replace one hard drive.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow the police department to seek quotes to replace the hard drive on their computer. Motion carried 2-0.

Street Commissioner Report. Street Commissioner Raymond Eckerle reported that Adam Meyer transferred from the power plant to the street department to fill the open laborer position.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by Ambrose ‘Butch’ Schitter and seconded by Mayor Schmitt to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 9:00 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 8th day of June, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary